To access matlab, type matlab, click on Start, Help to access MATLAB online instructions.

To create matrix $A=\left[\begin{array}{ccc}1 & 0 & 0 \\ 2 & 1 & -2 \\ 3 & 2 & 1\end{array}\right]$, type
$\gg A=\left[\begin{array}{llllllll}1 & 0 & 0 ; & 2 & 1 & -2 ; & 3 & 2\end{array}\right]$
To obtain the reduced row-echelon form, type
$\gg \operatorname{rref}(\mathrm{A})$

